



two heads are better than one

Gemini Estates Basic Reference Check

Fax 0161 789 0927 Tel: 0161 789 0921

Email: references@gemini-estates.com

Agent Name.....Contact Name..... Tel No.....

1 ADDRESS INFORMATION							
Property Address	<input type="text"/>						
Postcode	<input type="text"/>	Property Rent per Month	£ <input type="text"/>	Rental Period (in months)	<input type="text"/>	Tenancy Start Date	<input type="text" value="DD / MM / YYYY"/>

2 APPLICANT'S DETAILS									
Title (Mr,Mrs etc)	<input type="text"/>	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Is there more than one Tenant over the age of 18 moving into the property? YES <input type="checkbox"/> NO <input type="checkbox"/>			
First Name (s)	<input type="text"/>			Are they to be referenced? YES <input type="checkbox"/> NO <input type="checkbox"/>		If yes, please supply name (s) <input type="text"/> <input type="text"/>			
Middle Name (s)	<input type="text"/>			Please note that a separate application is required per applicant if they are also to be referenced					
Surname	<input type="text"/>								
Maiden Name	<input type="text"/>								
Email Address	<input type="text"/>								
Date of Birth	<input type="text" value="DD / MM / YYYY"/>	Number of Dependents	<input type="text"/>	Daytime Telephone	<input type="text"/>	Mobile Telephone	<input type="text"/>		
Current Address	<input type="text"/>								
	<input type="text"/>								
Postcode	<input type="text"/>	Period at Address	<input type="text"/>	Years	<input type="text"/>	Months	<input type="text"/>	Date of Departure	<input type="text" value="DD / MM / YYYY"/>
Please note we require a full 3 years address history or file will be rejected. Continue on another sheet if necessary									
Previous Address	<input type="text"/>								
	<input type="text"/>								
Postcode	<input type="text"/>								
Are you aware of any adverse credit history? YES <input type="checkbox"/> NO <input type="checkbox"/> If YES please supply details on a separate sheet									

3 DECLARATION			
<p>I confirm that the information supplied is to the best of my knowledge and belief, true. I have no objection to this information being verified by fair and lawful means, which will involve contacting referees supplied. The results of GE findings will be forwarded to the appointed Letting Agent and or Landlord and may be accessed again should I apply for a tenancy agreement in the future. I agree that GE may search the files of a credit referencing agency which will keep a record of that search. Details may be held for occasional debt tracing. All information will be treated as confidential. If this form is completed electronically, the applicants signature is not required, however they must complete their name in section 2. This confirms that they have read the declaration and agree to us processing their personal information. This does not apply to handwritten applications which must be signed by the applicant. We may from time to time offer you other products and services in the future, please tick here if you are happy to receive them. <input type="checkbox"/> We process and hold all information in accordance with the Data Protection Act 1998.</p>			
Applicant Signature	<input type="text"/>	Date	<input type="text" value="DD / MM / YYYY"/>
Print Name	<input type="text"/>		